

## Fuel Pumps at Depots

### Environment, item 1

**Committee:** Environment  
**Date:** 26<sup>th</sup> September 2006  
**Title:** Fuel Pumps at Depots  
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**Agenda Item**

# 11

Item for  
decision

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### Summary

This report advises members of the need to replace the fuel pumps at the Shire Hill Saffron Walden and Dunmow Depots.

### Recommendation

That the Operations Committee is requested to support capital expenditure to replace fuel pumps and to install a fuel monitoring system at the Council's two depots and is asked to request that the Full Council makes such provision in the Council's Capital Programme for the current financial year.

### Background Papers

None.

### Impact

Communication/Consultation	A review of the current arrangements and consultation with relevant staff.
Community Safety	None
Equalities	None
Finance	An electronic management system for fuel issues will strengthen the audit fraud for fuel issues. The report contains a request for capital funding.
Human Rights	None
Legal implications	None
Ward-specific impacts	None
Workforce/Workplace	Improvement in working practices allowing fuel to be dispensed by the driver at anytime the depot is open. Current arrangement requires a supervisor to be in attendance and record manually.

## **Fuel Pumps at Depots**

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#### **Situation**

- An end of life replacement of the fuel pumps of both Shire Hill and Dunmow Depots is necessary.
- Each site has only one pump available to dispense road diesel. This leads to excessive waiting by drivers for fuel at peak times.
- There are no recording mechanisms linked to the pumps. Records of issues are kept manually and require a supervisor present to record information for each fuel issue.
- Modern pumps are able to improve efficiency at the depots
- Greater use of our own fuel stocks is made now the refuse collection service is provided in house.

#### **Targets**

- To reduce waiting time for fuel issues for operational staff.
- To release supervisor time spent in issuing fuel.
- To electronically record fuel issues to improve auditability, management information and security of fuel.

#### **Options**

- There is the opportunity to have the pumps IT linked to record the necessary audit trail at fuel dispensed to each vehicle.
- Each vehicle will be assigned its own dispensing card which will enable fuel to be dispensed by the assigned driver avoiding the need to have the pumps supervised at set times limiting the time fuel can be dispensed.

#### **Pay-Offs/Penalties**

- If the pumps are not renewed there is a high risk that the pumps will break down causing disruption to the refuse and recycling services.
- Based on the cheapest quotation the capital cost of renewing pumps will be £15,000. This will include 4 new pumps and a management system..

#### **Risk Analysis**

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Risk	Likelihood	Impact	Mitigating actions
Failure of existing pumps disrupting services	High	High	New pumps will reduce risk
Fraudulent use of fuel	High	Medium	New management software will highlight fraudulent use.
Leakage of fuel into surrounding ground	Medium	High	Existing tanks pressure tested to certify tanks not leaking. New software will highlight possible leakage.
Ensuring value for money	Medium	Low	4 quotations obtained